

**NOTICE OF INTENTION TO SOLICIT**  
To Appeal or Solicit for Charitable Purposes in the  
UNINCORPORATED Areas of the COUNTY OF LOS ANGELES

**BUSINESS LICENSE COMMISSION**  
374 Kenneth Hahn Hall of Administration  
500 West Temple Street, Los Angeles CA 90012  
**Telephone: (213) 974-7691**

**ALL QUESTIONS MUST BE ANSWERED, PLEASE TYPE OR PRINT.**

(Los Angeles County Code, Volume 3, Title 7, Chapter 7-24 requires that this Notice of Intention to be filed at least 90 days prior to beginning your solicitation or advertisement for your fund-raising activity. No advertisement or solicitation may begin until this office has issued an Information Card. "No" or "None" may be written where appropriate on this form. Additional Information may be added on separate sheets; however *do not* add separate sheets in lieu of answering the questions on this form.)

1. Los Angeles Center for Law and Justice When organized: 1973  
(Full Name of Organization) Incorporated: x  
Yes No
2. 5301 Whittier Blvd., 4th Floor, Los Angeles, CA 90022 323-980-3500  
(Address: Street, City and Zip Code) (Daytime Telephone)
3. Matt Strieker, 1241 S. Soto Street, Suite 102, Los Angeles, CA 90023 323-980-3500  
(Name of Person in Charge of Appeal -- Address and Zip Code) (Daytime Telephone)  
matt@lajl.org  
(E-mail Address)
4. TO CONDUCT OR SOLICIT: General Appeal  
(For annual solicitations indicate General Appeal or for a specific event include the name of the event)
5. WHERE and WHEN this fund-raising activity will be held: NOT APPLICABLE  
(If specific event provide exact dates)
6. Solicitation/Advertisement starts When Issued; ends   
(Specific date, or when issued) (Last day of specified event)
7. SPECIFIC Purpose of this Solicitation: To provide legal services.
8. ANTICIPATED Gross Goal (Before deducting expenses): \$ 270,000 \$ 270,000 \$   
(LOCAL) (STATE) (NATIONAL)
9. If this solicitation or activity is conducted on behalf of another organization, give its name and address and enclose a copy of a letter of authorization from organization(s). None
10. Solicitation/Advertisement to be made by means of (indicate by checking below):  
( ) Volunteer Solicitors ( ) Box Office Sales (X) Posters (X) Bulletins  
(X) Paid Solicitors (X) Telephone ( ) Newspapers  
(X) Personal Approach ( ) Radio/Television (X) Mail  
Other methods (specify):
11. Admission: \$ None Tickets None Invitations None No. Printed None  
Numbered None
- SPECIFY PER PERSON ☐  
PER COUPLE ☐  
Selling prices: (Ads, cookies, etc.) None Cost of Carnival Tickets: None  
Games: None Rides: None

12. Itemized list of *ANTICIPATED* expenses to be incurred in conducting this solicitation only:

Salaries	140,300.00	Printing Advertisement	
Solicitors		Stationery/Postage	2,358.00
Managers		Prizes	
Promoters		Cost of Merchandise	
Other	95,642.00	Refreshments/Meals	
Rents	15,000.00	Miscellaneous:	
Music		(Specify)	
Telephone	700.00	<b>ANTICIPATED TOTAL</b>	<b>\$ 254,000.00</b>

NOTE: PLEASE BREAK ALL PERCENTAGES DOWN TO THE NEAREST TENTH.

13. a. 94% Percent (anticipated) of gross contributions for expenses  
(divide gross goal --Item No. 8-- into expenses ---Item No. 12.---)
- b. 6% Percent (anticipated) of gross contributions to be used as specified in application  
(subtract percent for expenses --- 13. a. --- from 100%)
- c. 0% Percent of the proceeds to be used outside of Los Angeles County and specify where  
it will be used (If applicable)

14. I the signer of this Notice of Intention, attach hereto copies of the following as required:
- Articles of Incorporation and/or Bylaws of this organization (BOTH if group is incorporated)
  - Names, Titles and Terms of Offices for two Officers of this organization
  - Current Financial Statement (treasurer's report, audit, etc.)
  - A statement of any and all agreements or understandings made or had with any agent, solicitor, promoter or manager of this solicitation, or a copy of such agreement or understanding, if it is in writing.
  - Tax exemption certificate. State & Federal  
(Items a, b, c and e above must be submitted. If items c or d do not apply to your group, indicate "none")

I have read and understand the provisions of Los Angeles County Code, volume 3, Title 7, Chapter 7-24 and before authorizing any person to solicit, I will require the solicitor to read Sections 7-24-010 to 7-24-400 of said Ordinance.

**Within 30 days** after the completion of the solicitation, I will submit the Report of Results of Activity form to the Business License Commission, indicating all receipts and expenditures of this appeal/activity.

**AN OFFICER OF THE ORGANIZATION MUST SIGN.**

**"I declare under penalty of perjury under the laws of the County of Los Angeles and the State of California that the foregoing is true and correct."**

Matt, Strieker

Executive Director

(Print Name: First, Last)

(Title)

(Signature)

(Date)

1241 S. Soto Street, Suite 102, Los Angeles, CA 90023

323-980-3500

(Address: Street, City and Zip Code)

(Daytime Telephone)

matt@laclj.org

(E-mail Address)

**NON-COMPLIANCE WITH, OR VIOLATION OF, LOS ANGELES COUNTY CODE, VOLUME 3, TITLE 7, CHAPTER 7-24, IS A MISDEMEANOR PUNISHABLE BY A FINE OR IMPRISONMENT -- OR BOTH.**

**IMPORTANT REMINDER:** A current list of officers and a current financial statement or audit must be sent at least once annually to keep your file updated. Other documents are not necessary unless they have new or additional information, or amendments.

Please give the name and telephone number of a person that we may contact for questions regarding the "NOTICE OF INTENTION" application.

Name: Jane Byun

Telephone No. 323-980-3500, ext. 150

State of California  
Secretary of State

CERTIFICATE OF STATUS

ENTITY NAME:

LOS ANGELES CENTER FOR LAW AND JUSTICE, INC.

FILE NUMBER: C0700778  
FORMATION DATE: 04/05/1973  
TYPE: DOMESTIC NONPROFIT CORPORATION  
JURISDICTION: CALIFORNIA  
STATUS: ACTIVE (GOOD STANDING)

I, ALEX PADILLA, Secretary of State of the State of California,  
hereby certify:

The records of this office indicate the entity is authorized to  
exercise all of its powers, rights and privileges in the State of  
California.

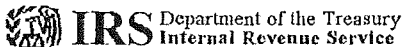
No information is available from this office regarding the financial  
condition, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate  
and affix the Great Seal of the State of  
California this day of February 11, 2016.

A handwritten signature in black ink, appearing to read "Alex Padilla".

ALEX PADILLA  
Secretary of State



OGDEN UT 84201-0038

In reply refer to: 0438040417  
Sep. 26, 2012 LTR 4168C E0  
95-2690540 000000 00

00031194  
BODC: TE

LOS ANGELES CENTER FOR LAW AND  
JUSTICE  
1241 S SOTO ST STE 102  
LOS ANGELES CA 90023-2666

003926

Employer Identification Number: 95-2690540  
Person to Contact: D Adkins  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Sep. 17, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 1973.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

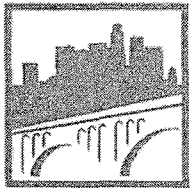
Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script that reads "Sharon Davies".

Sharon Davies  
Accounts Management I



Name	Work Contact	Term/Committee
Courtney Black	Hueston Hennigan LLP 523 West 6 <sup>th</sup> Street, Suite 400 Los Angeles, CA 90014 (213) 788-4340 <a href="mailto:cblack@hueston.com">cblack@hueston.com</a>	First Term May 2016 – May 2019
Jennifer Brockett	Davis Wright Tremaine LLP 865 S Figueroa St, Ste 2400 Los Angeles, CA 90017 (213) 633-6860 <a href="mailto:jenniferbrockett@dwt.com">jenniferbrockett@dwt.com</a>	Third Term July 2014 – July 2017
Jaime B. Guerrero	Foley & Lardner LLP 555 S Flower St, Ste 3500 Los Angeles, CA 90071 (213) 972-4634 <a href="mailto:jguerrero@foley.com">jguerrero@foley.com</a>	Third Term July 2014 – July 2017
Holly Hayes	Pacific Western Bank 444 S Flower St, 14th FL Los Angeles, CA 90071 (213) 330-2073 <a href="mailto:hhayes@pacificwesternbank.com">hhayes@pacificwesternbank.com</a>	First Term Nov 2013 – Nov 2016
Brian Hershman	Jones Day 555 S Flower St, 50th FL Los Angeles, CA 90071 (213) 243-2445 <a href="mailto:bhershman@jonesday.com">bhershman@jonesday.com</a>	Third Term Sept 2014 – Sept 2017
Randall Jackson	Kendall Brill & Klieger LLP 1011 Santa Monica Blvd, Ste 1725 Los Angeles, CA 90067 (310) 272-7925 <a href="mailto:rjackson@kbkfirm.com">rjackson@kbkfirm.com</a>	First Term Sept 2013 – Sept 2016
Eric Kennedy	Buchalter Nemer 1000 Wilshire Blvd. Suite 1500 Los Angeles, CA 90017 (213) 891-5051 <a href="mailto:ekennedy@buchalter.com">ekennedy@buchalter.com</a>	PENDING ELECTION First Term Sept 2016 – Sept 2019
Nelson N. Lee	The Capital Group Companies 333 S Hope St Los Angeles, CA 90071 (213) 615-4080 <a href="mailto:nnl@capgroup.com">nnl@capgroup.com</a>	Third Term May 2015 – May 2018

A0576271

RESTATED ARTICLES OF INCORPORATION  
OF  
LOS ANGELES CENTER FOR LAW AND JUSTICE, INC.

ENDORSED - FILED  
in the office of the Secretary of State  
of the State of California

JAN 22 2002

BILL JONES, Secretary of State

Edith Ramirez and Nathalie Rayes certify that:

1. They are the President and Secretary, respectively, of the Los Angeles Center for Law and Justice, Inc., a California corporation.

2. The articles of incorporation of the corporation, as amended to the date of the filing of this certificate, including amendments set forth herein but not separately filed, are restated as follows:

FIRST: The name of this corporation shall be Los Angeles Center for Law and Justice, Inc.

SECOND: This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law of the State of California for charitable purposes. The specific and primary purpose of this corporation is to provide legal advice, representation and education to low income, disabled and elderly residents of East Los Angeles, Northeast Los Angeles and surrounding communities in the county of Los Angeles to promote economic and social development.

THIRD: A. This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

FOURTH: The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

FIFTH: This corporation elects to be governed by all the provisions of the Nonprofit Corporation Law of 1980 not otherwise applicable to it under Part 5.

AMENDED AND RESTATED BYLAWS  
OF

The Los Angeles Center for Law & Justice  
(A California Nonprofit Public Benefit Corporation)

ARTICLE 1: NAME

The name of this corporation is Los Angeles Center for Law & Justice.

ARTICLE 2: PURPOSES

This corporation has been formed for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States internal revenue law. The specific purposes of this corporation are to primarily provide high quality free legal services to low-income residents of the communities in the greater East Los Angeles area.

In addition, this corporation is formed for the purposes of performing all things incidental to, or appropriate in, the achievement of the foregoing specific and primary purposes. However, the corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of its primary charitable purposes.

This corporation shall hold and may exercise all such powers as may be conferred upon a nonprofit corporation by the laws of the State of California and as may be necessary or expedient for the administration of the affairs and attainment of the purposes of the corporation.

ARTICLE 3: PRINCIPAL OFFICE

The principal office of the corporation is located in the City of Los Angeles, County of Los Angeles, State of California. The Board of Directors (the "Board") may at any time, or from time to time, change the location of the principal office from one location to another within said county.

The Board may at any time establish branch offices at any place where the corporation is qualified to do business.

time to time by resolution within these limits. Until changed by the Board, the authorized number of directors shall be 25.

Section 3. Election, Designation, and Term of Office of Directors. The Board shall elect any new directors. The term of office of each director shall be three (3) years. Directors may be appointed at any meeting of the Board. Each director, including a director elected to fill a vacancy, shall hold office until expiration of the term for which elected and until a successor has been elected and qualified. Directors may serve any number of consecutive terms.

Section 4. Vacancies. A vacancy on the Board shall exist on the occurrence of the following: (a) the death, resignation, or removal of any director; (b) the declaration by resolution of the Board of a vacancy in the office of a director who has been declared of unsound mind by a final order of court, convicted of a felony, or found by final order or judgment of any court to have breached a duty under Sections 5230-5239 of the Law dealing with standards of conduct for a director; (c) an increase in the authorized number of directors; or (d) the failure of the directors, at any annual or other meeting of directors at which any director or directors are to be elected, to elect the full authorized number of directors.

The Board, by affirmative vote of a majority of the directors then in office, may remove any director without cause at any regular or special meeting; provided that the director to be removed has been notified in writing in the manner set forth in Article 7, Section 5, that such action would be considered at the meeting.

Except as provided in this paragraph, any director may resign effective upon giving written notice to the President, the Secretary, or the Board, unless the notice specifies a later time for the effectiveness of the resignation. If the resignation is effective at a future time, a successor may be designated to take office when the resignation becomes effective. Unless the California Attorney General is first notified, no director may resign when the corporation would then be left without a duly elected director in charge of its affairs.

Vacancies on the Board may be filled by vote of a majority of the directors then in office, whether or not the number of directors then in office is less than a quorum, or by vote of a sole remaining director. No reduction of the authorized number of directors shall have the effect of removing any director before that director's term of office expires.

Section 5. Meetings. The Board shall hold an annual meeting in at or near the office of the corporation on a date and at a time to be designated by the President for the purpose of electing directors and officers of the corporation and for the transaction of other business. Notice of the annual meeting shall be given in the manner set forth below. Other regular meetings shall be held at such times as are fixed by the Board. Such regular meetings may be held without notice. Meetings may be held at any place designated by resolution of the Board, or in the notice of the meeting or, if not designated, at the principal office of the corporation. Special meetings shall be held at any place designated in the notice of the meeting or, if not stated in the notice or if there is no notice, at the principal office of the corporation.

Section 8. Action Without a Meeting. The Board may take any required or permitted action without a meeting, if all members of the Board shall individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Board. Such action by written consent shall have the same force and effect as the unanimous vote of such directors. For purposes of this section only, "all members of the Board" does not include any "interested directors" as defined in Section 5233 of the Law.

Section 9. Fees and Compensation. Directors and members of committees may not receive any compensation for their services as such, but may receive reasonable reimbursement of expenses incurred in the performance of their duties, including advances as provided in Article 8, Section 2, as may be fixed or determined by resolution of the Board. Directors may not be compensated for rendering services to this corporation in any capacity other than director, unless such compensation is reasonable and approved as provided in Article 8, Section 4.

#### ARTICLE 8: STANDARD OF CARE

Section 1. General. A director shall perform the duties of a director, including duties as a member of any committee of the Board on which the director may serve, in good faith, in a manner such director believes to be in the best interest of this corporation and with such care, including reasonable inquiry, as an ordinarily prudent person in a like situation would use under similar circumstances.

In performing the duties of a director, a director shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by:

- (a) One or more officers or employees of the corporation whom the director believes to be reliable and competent in the matters presented;
- (b) Counsel, independent accountants or other persons as to matters which the director believes to be within such person's professional or expert competence; or
- (c) A committee of the Board upon which the director does not serve, as to matters within its designated authority, which committee the director believes to merit confidence,

so long as in any such case, the director acts in good faith, after reasonable inquiry when the need therefore is indicated by the circumstances and without knowledge that would cause such reliance to be unwarranted.

Except as provided in Article 8, Section 3.B, a person who performs the duties of a director in accordance with the above shall have no liability based upon any failure or alleged failure to discharge that person's obligations as a director, including, without

indemnified by the corporation for those expenses.

The corporation shall have power to purchase and maintain insurance to the fullest extent permitted by law on behalf of any agent of the corporation, against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, or to give other indemnification to the extent permitted by law.

## ARTICLE 9: COMMITTEES

Section 1. Committees of Directors. The Board may, by resolution adopted by a majority of the directors then in office, provided that a quorum is present, designate one or more committees to exercise all or a portion of the authority of the Board, to the extent of the powers specifically delegated in the resolution of the Board or in these bylaws. Each such committee shall consist of two (2) or more directors except as otherwise permitted herein, and may also include persons who are not on the Board, to serve at the pleasure of the Board. The Board may designate one or more alternate members of any committee, who may replace any absent member at any meeting of the committee. The appointment of members or alternate members of a committee requires the vote of a majority of the directors then in office, provided that a quorum is present. The Board may also designate one or more advisory committees that do not have the authority of the Board. However, no committee, regardless of Board resolution, may:

- (a) Approve any action that, under the Law, would also require the affirmative vote of the members if this were a membership corporation.
- (b) Fill vacancies on, or remove the members of, the Board or in any committee that has the authority of the Board.
- (c) Fix compensation of the directors for serving on the Board or on any committee.
- (d) Amend or repeal the Articles of Incorporation or bylaws or adopt new bylaws.
- (e) Amend or repeal any resolution of the Board that by its express terms is not so amendable or repealable.
- (f) Appoint any other committees of the Board or their members.
- (g) Approve a plan of merger; consolidation; voluntary dissolution; bankruptcy or reorganization; or for the sale, lease, or exchange of all or substantially all of the property and assets of the corporation otherwise than in the usual and regular course of its business; or revoke any such plan.
- (h) Approve any self-dealing transaction, except as provided by Section 5233 of the Law.

and the Chair of the Finance Committee shall not serve on the Audit Committee.

The Audit Committee shall make recommendations to the Board regarding the hiring and termination of an auditor, who shall be an independent certified public accountant, and may be authorized by the Board to negotiate the auditor's salary.

The Audit Committee shall confer with the auditor to satisfy its members that the corporation's financial affairs are in order, and shall review and determine whether to accept the audit.

In the event that the auditor's firm provides non-audit services to the corporation, the Audit Committee shall ensure that the auditor's firm adheres to the standards for auditor independence set forth in the latest revision of the Government Auditing Standards published by the Comptroller General of the United States, or any standards promulgated by the Attorney General of California.

## ARTICLE 10: OFFICERS

Section 1. Officers. The officers of the corporation shall consist of a President, Executive Director, Vice President, Secretary and Treasurer and such other officers as the Board may designate by resolution. The same person may hold any number of offices, except that neither the Secretary nor the Treasurer may serve concurrently as the President or Executive Director. In addition to the duties specified in this Article 10, officers shall perform all other duties customarily incident to their office and such other duties as may be required by law, by the Articles of Incorporation, or by these bylaws, subject to control of the Board, and shall perform such additional duties as the Board shall from time to time assign.

The officers shall be chosen by the Board at its annual meeting, and shall serve at the pleasure of the Board, subject to the rights, if any, of any officer under any contract of employment. Without prejudice to any rights of an officer under any contract of employment, any officer may be removed with or without cause by the Board. Any officer may resign at any time by giving written notice to the Board, the President or Secretary of the corporation, without prejudice, however, to the rights, if any, of the corporation under any contract to which such officer is a party. Any resignation shall take effect on the date of the receipt of such notice or at any later time specified in the resignation; and, unless otherwise specified in the resignation, the acceptance of the resignation shall not be necessary to make it effective. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for regular appointments to that office. The compensation, if any, of the officers shall be fixed or determined by resolution of the Board.

Section 2. President. The President shall, when present, preside at all meetings of the Board and Executive Committee. The President is authorized to execute in the name of the corporation all contracts and other documents authorized either generally or specifically by the Board to be executed by the corporation, except in cases where the

## ARTICLE 11: EXECUTION OF CORPORATE INSTRUMENTS

Section 1. Execution of Corporate Instruments. The Board may, in its discretion, determine the method and designate the signatory officer or officers or other person or persons, to execute any corporate instrument or document, or to sign the corporate name without limitation, except when otherwise provided by law, and such execution or signature shall be binding upon the corporation.

Section 2. Loans and Indebtedness.

No loans or advances shall be contracted on behalf of the corporation and no note or other evidence of indebtedness shall be issued in its name unless and except as the specific transaction is authorized by the Board. Without the express and specific authorization of the Board, no officer or other agent of the corporation may enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation.

## ARTICLE 12: RECORDS AND REPORTS

Section 1. Maintenance and Inspection of Articles and Bylaws. The corporation shall keep at its principal office the original or a copy of its Articles of Incorporation and bylaws as amended to date, which shall be open to inspection by the directors at all reasonable times during office hours.

Section 2. Maintenance and Inspection of Federal Tax Exemption Application and Annual Information Returns. The corporation shall keep at its principal office a copy of its federal tax exemption application and its annual information returns for three years from their date of filing, which shall be open to public inspection and copying to the extent required by law.

Section 3. Maintenance and Inspection of Other Corporate Records. The corporation shall keep adequate and correct books and records of accounts, and written minutes of the proceedings of the Board and committees of the Board. All such records shall be kept at such place or places designated by the Board, or, in the absence of such designation, at the principal office of the corporation. The minutes shall be kept in written or typed form, and other books and records shall be kept either in written or typed form or in any other form capable of being converted into written, typed, or printed form. Upon leaving office, each officer, employee, or agent of the corporation shall turn over to his or her successor or the President or Executive Director, in good order, such corporate monies, books, records, minutes, lists, documents, contracts or other property of the corporation as have been in the custody of such officer, employee, or agent during his or her term of office.

Every director shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the corporation and each of its subsidiary corporations. The inspection may be made in person or by an agent or attorney, and shall include the right to copy and make extracts of documents.

Section 4. Preparation of Annual Financial Statements. The corporation shall prepare

## ARTICLE 15: CORPORATE SEAL

The Board may adopt, use, and alter a corporate seal. The seal shall be kept at the principal office of the corporation. Failure to affix the seal to any corporate instrument, however, shall not affect the validity of that instrument.

## ARTICLE 16: CONSTRUCTION AND DEFINITIONS

Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the California Nonprofit Corporation Law as amended from time to time shall govern the construction of these bylaws. Without limiting the generality of the foregoing, the masculine gender includes the feminine and neuter, the singular number includes the plural and the plural number includes the singular, and the term "person" includes a corporation as well as a natural person. If any competent court of law shall deem any portion of these bylaws invalid or inoperative, then so far as is reasonable and possible (i) the remainder of these bylaws shall be considered valid and operative, and (ii) effect shall be given to the intent manifested by the portion deemed invalid or inoperative.

LOS ANGELES CENTER FOR LAW AND JUSTICE

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FINANCIAL STATEMENTS,  
SUPPLEMENTAL SCHEDULE,  
and  
ADDITIONAL INFORMATION  
JUNE 30, 2015

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## INDEPENDENT AUDITORS' REPORT

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To the Board of Directors  
Los Angeles Center for Law and Justice

### Report on the Financial Statements

We have audited the accompanying financial statements of Los Angeles Center for Law and Justice (a nonprofit organization), which comprise of the Statement of Financial Position as of June 30, 2015, and the related Statements of Activities, Functional Expenses, and Cash Flows for the year then ended and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Los Angeles Center for Law and Justice as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## INDEPENDENT AUDITORS' REPORT

continued

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### Other Matters

#### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Expenditures of Federal Awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### *Summarized Comparative Information*

We have previously audited Los Angeles Center for Law and Justice's 2014 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 23, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 25, 2015 on our consideration of Los Angeles Center for Law and Justice's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Los Angeles Center for Law and Justice's internal control over financial reporting and compliance.

*Harrington Group*

Pasadena, California  
September 25, 2015

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## STATEMENT OF FINANCIAL POSITION

June 30, 2015

With comparative totals at June 30, 2014

	2015	2014
<b>Assets</b>		
Cash	\$ 518,584	\$ 687,064
Accounts receivable	321,838	177,580
Prepaid expenses	28,547	18,763
Investments (Note 2)	11,543	11,363
Deposits and other assets	16,904	16,830
Property and equipment (Note 3)	2,119	4,769
<b>Total assets</b>	<b>\$ 899,535</b>	<b>\$ 916,369</b>
<b>Liabilities and net assets</b>		
<b>Liabilities</b>		
Accounts payable	\$ 66,332	\$ 10,863
Accrued liabilities	54,880	41,971
Deferred revenue (Note 4)	7,000	18,191
<b>Total liabilities</b>	<b>128,212</b>	<b>71,025</b>
<b>Net assets</b>		
Unrestricted	759,780	691,927
Temporarily restricted	1,543	143,417
Permanently restricted (Note 9)	10,000	10,000
<b>Total net assets</b>	<b>771,323</b>	<b>845,344</b>
<b>Total liabilities and net assets</b>	<b>\$ 899,535</b>	<b>\$ 916,369</b>

The accompanying notes are an integral part of these financial statements.

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## STATEMENT OF ACTIVITIES

For the year ended June 30, 2015

With comparative totals for the year ended June 30, 2014

	Unrestricted	Temporarily Restricted	Permanently Restricted	2015	2014
<b>Revenue and support</b>					
Government grants	\$ 1,740,952	\$ -	\$ -	\$ 1,740,952	\$ 1,435,340
Donated professional services (Note 7)	987,034			987,034	1,424,411
Contributions and grants	277,908	50,000		327,908	257,071
Special events, net of expenses of \$28,996	133,109			133,109	127,023
Other income	28,499			28,499	25,573
Net assets released from program restrictions	191,874	(191,874)		-	-
<b>Total revenue and support</b>	<b>3,359,376</b>	<b>(141,874)</b>	<b>-</b>	<b>3,217,502</b>	<b>3,269,418</b>
<b>Expenses</b>					
Program services	2,729,176			2,729,176	2,969,567
Management and general	399,663			399,663	164,800
Fundraising	162,684			162,684	88,392
<b>Total expenses</b>	<b>3,291,523</b>	<b>-</b>	<b>-</b>	<b>3,291,523</b>	<b>3,222,759</b>
<b>Change in net assets</b>	<b>67,853</b>	<b>(141,874)</b>		<b>(74,021)</b>	<b>46,659</b>
<b>Net assets, beginning of year</b>	<b>691,927</b>	<b>143,417</b>	<b>10,000</b>	<b>845,344</b>	<b>798,685</b>
<b>Net assets, end of year</b>	<b>\$ 759,780</b>	<b>\$ 1,543</b>	<b>\$ 10,000</b>	<b>\$ 771,323</b>	<b>\$ 845,344</b>

The accompanying notes are an integral part of these financial statements.

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## STATEMENT OF FUNCTIONAL EXPENSES For the year ended June 30, 2015 With comparative totals for the year ended June 30, 2014

	Program Services	Management and General	Fundraising	Total Expenses	
				2015	2014
Salaries	\$ 996,935	\$ 230,640	\$ 111,321	\$ 1,338,896	\$ 1,052,729
Employee benefits	153,197	18,029	14,074	185,300	135,649
Payroll taxes	70,652	29,217	9,061	108,930	81,849
Total personnel costs	1,220,784	277,886	134,456	1,633,126	1,270,227
Professional services-donated	987,034			987,034	1,424,411
Outside services	208,810	227	2,089	211,126	174,920
Occupancy	109,485	36,692	11,418	157,595	144,477
Professional services-other	71,436	17,151	1,020	89,607	60,572
Equipment	11,054	34,584	843	46,481	21,886
Dues and subscriptions	24,171	4,544	2,075	30,790	28,051
Mileage and parking	21,161	1,567	817	23,545	13,867
Insurance	17,206	2,563	3,018	22,787	16,835
Staff education	17,239	1,691	426	19,356	13,764
Miscellaneous	3,777	13,046	1,299	18,122	9,549
Office supplies	12,605	3,107	1,206	16,918	15,047
Telephone	7,273	1,227	601	9,101	7,434
Litigation	7,814			7,814	8,474
Travel	3,770	1,566	2,299	7,635	2,900
Postage	2,890	635	270	3,795	3,887
Repairs and maintenance	1,869	342	732	2,943	71
Depreciation		2,650		2,650	2,650
Printing	798	185	59	1,042	3,476
Development			56	56	261
<b>Total 2015 functional expenses</b>	<b>\$ 2,729,176</b>	<b>\$ 399,663</b>	<b>\$ 162,684</b>	<b>\$ 3,291,523</b>	
Total 2014 functional expenses	\$ 2,969,567	\$ 164,800	\$ 88,392		\$ 3,222,759

The accompanying notes are an integral part of these financial statements.

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## STATEMENT OF CASH FLOWS

For the year ended June 30, 2015

With comparative totals for the year ended June 30, 2014

	2015	2014
<b>Cash flows from operating activities:</b>		
Change in net assets	\$ (74,021)	\$ 46,659
Adjustments to reconcile change in net assets to net cash (used) provided by operating activities:		
Depreciation	2,650	2,650
Loss on investments	524	524
Dividends reinvested	(704)	(204)
Changes in operating assets and liabilities:		
(Increase) decrease in grants receivable	(144,258)	88,597
(Increase) in prepaid expenses and other assets	(9,858)	(8,504)
Increase in accounts payable	55,469	7,733
Increase (decrease) in accrued liabilities	12,909	(31,103)
(Decrease) increase in deferred revenue	(11,191)	8,752
<b>Net cash (used) provided by operating activities</b>	<b>(168,480)</b>	<b>115,104</b>
<b>Cash flows from investing activities:</b>		
Purchase of fixed assets	-	(1,843)
<b>Net cash (used) by investing activities</b>	<b>-</b>	<b>(1,843)</b>
<b>Net (decrease) increase in cash</b>	<b>(168,480)</b>	<b>113,261</b>
<b>Cash, beginning of year</b>	<b>687,064</b>	<b>573,803</b>
<b>Cash, end of year</b>	<b>\$ 518,584</b>	<b>\$ 687,064</b>

The accompanying notes are an integral part of these financial statements.

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## NOTES TO FINANCIAL STATEMENTS

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### 1. Organization

The Los Angeles Center for Law and Justice (“LACLJ”) provides free legal representation, education and advocacy to low-income families in Los Angeles County. LACLJ’s mission is to fight for the rights of vulnerable families and advocate for a more just legal system.

LACLJ helps people facing crises — a victim of domestic violence escaping an abusive relationship, a young parent trying to navigate a custody battle, a mother at risk of deportation and separation from her children. For these vulnerable individuals, LACLJ provides the personalized representation they need to gain meaningful access to a confusing legal system.

For over 40 years, LACLJ has helped families overcome hurdles to successfully access the judicial system, paying close attention to the evolving needs of a largely low-income, Latino community. Located in Boyle Heights with a satellite office in Southeast Los Angeles, LACLJ serves the most underserved communities in Los Angeles County.

LACLJ utilizes a holistic model, which includes a full range of legal services (from advice and counsel to representation), workshops, and community partnerships to help families achieve secure solutions for long-term stability. LACLJ has four core program areas:

- **Domestic Violence** — Supports survivors of domestic violence and their families in establishing safety and stability through wrap-around legal advocacy.
- **Teen Legal Advocacy (Teen/LA)** — Provides legal advocacy and education to young survivors of sexual assault and/or domestic violence, and young parents in high-conflict co-parenting relationships, so they can have healthy, violence-free relationships.
- **Immigration** — Supports undocumented youth and survivors of interpersonal violence in obtaining stability through immigration relief, including Deferred Action for Childhood Arrivals (DACA), U Visa, and VAWA.
- **Access to Justice** — Addresses the systemic problems low-income families face in accessing the legal system by engaging in innovative partnerships, strategic initiatives and policy advocacy.

LACLJ believes that legal education and advocacy empowers individuals to secure long-term solutions that result in **stable families and violence-free homes for children**. Each family’s victory creates a safe environment where children can thrive and go on to build stronger communities. Based on our knowledge and experience in individual cases, LACLJ advocates for broader changes that improve access to justice for all low-income families.

### 2. Summary of Significant Accounting Policies

A summary of the significant accounting policies applied in the preparation of the accompanying financial statements is as follows:

#### Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting.

continued

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## NOTES TO FINANCIAL STATEMENTS

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### 2. Summary of Significant Accounting Policies, continued

#### Accounting

To ensure observance of certain constraints and restrictions placed on the use of resources, the accounts of LACLJ are maintained in accordance with the principles of net asset accounting. This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into net asset classes that are in accordance with specified activities or objectives. Accordingly, all financial transactions have been recorded and reported by net asset class as follows:

**Unrestricted.** These generally result from revenues generated by receiving unrestricted contributions, providing services, and receiving interest from investments less expenses incurred in providing program-related services, raising contributions, and performing administrative functions.

**Temporarily Restricted.** LACLJ reports gifts of cash and other assets as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from program or capital restrictions. LACLJ had \$1,543 in temporarily restricted net assets at June 30, 2015.

**Permanently Restricted.** These net assets are restricted by donors who stipulate that resources are to be maintained permanently, but permit LACLJ to expend all of the income (or other economic benefits) derived from the donated assets. LACLJ had \$10,000 in permanently restricted net assets at June 30, 2015.

#### Accounts Receivable

Accounts receivable are mainly composed by receivables from governmental agencies. No allowance for doubtful accounts has been provided.

#### Grant Funding

LACLJ receives multi-year grant funding from various sources, which in accordance with generally accepted accounting principles, are recorded in the period received or pledged. However, expenditures related to these grants can occur over several years. As a result, timing differences are created which can have an effect on the changes in net assets.

#### Investments

LACLJ values its investments at fair value. Unrealized gains or losses (including investments bought, sold and held during the year) are reflected in the Statement of Activities as other income.

Investments at June 30, 2015 consist of corporate bonds with a fair value of \$11,543.

continued

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## NOTES TO FINANCIAL STATEMENTS

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### 2. Summary of Significant Accounting Policies, continued

#### **Property and Equipment**

Property and equipment are recorded at cost if purchased or at fair value at the date of donation if donated. Depreciation is computed on the straight-line basis over the estimated useful lives of the related assets. Maintenance and repair costs are charged to expense as incurred. Property and equipment are capitalized if the cost of an asset is greater than or equal to five thousand dollars and the useful life is greater than one year.

#### **Concentration of Credit Risks**

LACLJ places its temporary cash investments with high credit, quality financial institutions. At times, such investments may be in excess of the Federal Deposit Insurance Corporation insurance limit. LACLJ has not incurred losses related to these investments.

The primary receivable balance outstanding at June 30, 2015 consists of government contract receivables due from county, state, and federal granting agencies. Concentration of credit risk with respect to these trade receivables is limited, as the majority of LACLJ's receivables consist of earned fees from contract programs.

Approximately 54% of revenue generated by LACLJ at June 30, 2015 was derived from government grants.

#### **Fair Value Measurements**

Generally accepted accounting principles provide guidance on how fair value should be determined when financial statement elements are required to be measured at fair value. Valuation techniques are ranked in three levels depending on the degree of objectivity of the inputs used with each level:

Level 1 inputs - quoted prices in active markets for identical assets

Level 2 inputs - quoted prices in active or inactive markets for the same or similar assets

Level 3 inputs - estimates using the best information available when there is little or no market

LACLJ is required to measure investments and non-cash contributions at fair value. The specific technique used to measure fair value for the financial statement element is described in the notes below that relate to each element.

#### **Donated Materials and Services**

Contributions of donated non-cash assets are measured on a non-recurring basis and recorded at fair value in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received (see Note 8).

continued

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## NOTES TO FINANCIAL STATEMENTS

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### 2. **Summary of Significant Accounting Policies, continued**

#### **Income Taxes**

LACLJ is exempt from taxation under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d.

Generally accepted accounting principles provide accounting and disclosure guidance about positions taken by an organization in its tax returns that might be uncertain. Management has considered its tax positions and believes that all of the positions taken by LACLJ in its federal and state exempt organization tax returns are more likely than not to be sustained upon examination. LACLJ's returns are subject to examination by federal and state taxing authorities, generally for three or four years, respectively, after they are filed.

#### **Functional Allocation of Expenses**

Costs of providing LACLJ's programs and other activities have been presented in the Statement of Functional Expenses. During the year, such costs are accumulated into separate groupings as either direct or indirect. Indirect or shared costs are allocated among program and support services by a method that best measures the relative degree of benefit. LACLJ uses full time equivalency to allocate indirect costs.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets, liabilities, revenues, and expenses as of the date and for the period presented. Actual results could differ from those estimates.

#### **Comparative Totals**

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with LACLJ's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

#### **Subsequent Events**

Management has evaluated subsequent events through September 25, 2015, the date which the financial statements were available.

continued

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## NOTES TO FINANCIAL STATEMENTS

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### 2. Summary of Significant Accounting Policies, continued

#### Reclassification

Certain accounts from the June 30, 2014 financial statements have been reclassified for comparative purposes to conform to the June 30, 2015 presentation.

### 3. Property and Equipment

Property and equipment at June 30, 2015 consist of the following:

Furniture and fixtures	\$ 9,571
Less: accumulated depreciation	<u>(7,452)</u>
	<u>\$ 2,119</u>

### 4. Deferred Revenue

LACLJ received contract advances from the Mexican Consulate in the amount of \$7,000. These amounts will be recognized as revenue as the services are performed.

### 5. Line of Credit

LACLJ has an unsecured, revolving line of credit with a bank in the amount of \$100,000 at a 5.50% variable interest rate. At June 30, 2015 there were no outstanding balances on the line of credit.

### 6. Commitments and Contingencies

#### Obligations Under Operating Leases

LACLJ leases various facilities and equipment under operating leases with various terms. Future minimum payments, which does not include payments on year-to-year leases, by year and in the aggregate, under these leases with initial or remaining terms of one year or more, consist of the following:

continued

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## NOTES TO FINANCIAL STATEMENTS

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### 6. Commitments and Contingencies, continued

#### Year ended June 30,

2016	\$128,389
2017	<u>43,112</u>
	<u>\$171,501</u>

Rent expense under operating leases for the year ended June 30, 2015 was \$149,002.

#### **Contracts**

LACLJ's grants and contracts are subject to inspection and audit by the appropriate governmental funding agency. The purpose is to determine whether program funds were used in accordance with their respective guidelines and regulations. The potential exists for disallowance of previously-funded program costs. Management believes that any liability, which may result from these governmental audits cannot be reasonably estimated and, accordingly, LACLJ has no provisions for the possible disallowance of program costs on its financial statements.

### 7. Donated Professional Services

LACLJ has received significant contributions of non-cash legal services. The value of contributed services meeting the requirement of recognition in the financial statements was \$987,034 and was based upon the number of hours contributed at appropriate billing rates and has been recorded as in-kind contribution and expense.

### 8. Fair Value Measurements

The table below presents the balances of assets measured at fair value at June 30, 2015 on a recurring basis:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Corporate bonds	<u>\$11,543</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$11,543</u>

The fair values of preferred securities have been measured on a recurring basis using quoted prices for identical assets in active markets (Level 1 inputs).

The table below presents transactions measured at fair value on a non-recurring basis during the year ended June 30, 2015:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Donated services	<u>\$ -</u>	<u>\$987,034</u>	<u>\$ -</u>	<u>\$987,034</u>

The fair value of donated services has been measured on a non-recurring basis using quoted prices for similar assets in inactive markets (Level 2 inputs).

continued

# LOS ANGELES CENTER FOR LAW AND JUSTICE

## NOTES TO FINANCIAL STATEMENTS

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### 9. Permanently Restricted Net Assets and Endowment Funds

Permanently restricted net assets represent contributions which the donor has stipulated that the principal is to be kept intact in perpetuity and only the interest and dividends there from may be expended for unrestricted purposes. At June 30, 2015, a permanently restricted net asset consists of endowment funds in the amount of \$10,000.

Generally accepted accounting principles provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 ("UPMIFA"). It also requires additional disclosures about an organization's endowment funds (both donor-restricted endowment funds and Board-designated endowment funds) whether or not the organization is subject to UPMIFA.

LACLJ's Endowment Fund includes donor-restricted funds. As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor imposed restrictions.

LACLJ classifies as permanently restricted net assets, (a) the original value of the gifts to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by LACLJ.

Endowment net assets composition by type of fund as of June 30, 2015 is as follows:

	<b><u>Temporarily Restricted</u></b>	<b><u>Permanently Restricted</u></b>	<b><u>Total</u></b>
Donor-restricted endowment funds	<u>\$1,543</u>	<u>\$10,000</u>	<u>\$11,543</u>

Changes in endowment net assets as of June 30, 2015 are as follows:

	<b><u>Temporarily Restricted</u></b>	<b><u>Permanently Restricted</u></b>	<b><u>Total</u></b>
Beginning balance	\$1,363	\$10,000	\$11,363
Additions			
Reinvested income	<u>180</u>	<u>-</u>	<u>180</u>
Ending balance	<u>\$1,543</u>	<u>\$10,000</u>	<u>\$11,543</u>

**SUPPLEMENTAL SCHEDULE**

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# LOS ANGELES CENTER FOR LAW AND JUSTICE

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the year ended June 30, 2015

Program Name	Contract Number	Federal CFDA Number	Federal Expenditures
<b>Federal Award</b>			
U.S. Department of Health and Human Services ("DHHS"):			
Pass-through California Department of Public Social Services:			
Temporary Assistance for Needy Families			
Cal WORKS (a)	SSC-000027	93.558	\$ 429,566
Pass-through California Department of Public Social Services:			
Community Services Block Grant	CSBG 13-33	93.569	92,000
<b>Total DHHS</b>			<b>521,566</b>
U.S. Department of Justice ("DOJ"):			
Office on Violence Against Women:			
Legal Assistance for Victims	2013-WL-AX-0055	16.524	173,860
Pass-through Legal Aid Foundation of Los Angeles			
Crime Victim Assistance/Discretionary Grants	2012-VF-GX-K021	16.582	36,668
<b>Total DOJ</b>			<b>210,528</b>
<b>Total Federal Awards</b>			<b>\$ 732,094</b>

(a) Audited as a major program

### Summary of Significant Accounting Policies:

- 1) Basis of Accounting - The Schedule of Expenditures of Federal Awards has been reported on the accrual basis of accounting.
- 2) LACLJ is exempt from income taxation under Internal Revenue Code Section 501(c)(3) and California Revenue Taxation Code Section 23701d.

See independent auditors' report.

**ADDITIONAL INFORMATION**

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**Independent Auditors' Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance With *Government Auditing Standards***

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To the Board of Directors  
Los Angeles Center for Law and Justice

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Los Angeles Center for Law and Justice, which comprise the Statement of Financial Position as of June 30, 2015, and the related Statements of Activities, Functional Expenses, and Cash Flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 25, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Los Angeles Center for Law and Justice's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Los Angeles Center for Law and Justice's internal control. Accordingly, we do not express an opinion on the effectiveness of Los Angeles Center for Law and Justice's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of Los Angeles Center for Law and Justice's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Los Angeles Center for Law and Justice's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Los Angeles Center for Law and Justice's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Los Angeles Center for Law and Justice's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Harrington Group*  
Pasadena, California  
September 25, 2015

**Independent Auditors' Report on Compliance for Each Major Program  
and on Internal Control Over Compliance Required by OMB Circular A-133**

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To the Board of Directors  
Los Angeles Center for Law and Justice

**Report on Compliance for Each Major Federal Program**

We have audited Los Angeles Center for Law and Justice ("LACLJ") compliance with the types of compliance requirements described *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of LACLJ's major federal programs for the year ended June 30, 2015. LACLJ's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of LACLJ's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about LACLJ's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of LACLJ's compliance.

**Opinion on Each Major Federal Program**

In our opinion, LACLJ complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

**Report on Internal Control Over Compliance**

Management of LACLJ is responsible for establishing and maintaining effective internal control over compliance with the types of compliance referred to above. In planning and performing our audit of compliance, we considered LACLJ's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of LACLJ's internal control over compliance.

**Independent Auditors' Report on Compliance for Each Major Program  
and on Internal Control Over Compliance Required by OMB Circular A-133**  
continued

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*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Harrington Group*

Pasadena, California  
September 25, 2015

**LOS ANGELES CENTER FOR LAW AND JUSTICE**  
**Schedule of Findings and Questioned Costs**  
For the year ended June 30, 2015

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**Section I – Summary of Auditors’ Results**

Financial Statements:

Type of auditors’ report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? No

Significant deficiencies identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards:

Internal control over major programs:

Material weakness(es) identified? No

Significant deficiencies identified? None reported

Type of auditors’ report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? No

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee? Yes

Identification of Major Programs:

U.S. Department of Health and Human Services:

Temporary Assistance for Needy Families:

Cal WORKS 93.558

**Section II – Financial Statements Findings**

There are no findings required to be reported in accordance with *Generally Accepted Government Auditing Standards*.

**Section III – Federal Award Findings and Questioned Costs**

There are neither findings nor questioned costs for Federal Awards as defined in OMB Circular A-133.

**Section VI – Summary Schedule of Prior Year Findings**

None.